



17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037

**PARKS AND RECREATION COMMISSION
DRAFT
REGULAR MEETING
MINUTES**

AUGUST 19, 2003

MORGAN HILL CIVIC CENTER

Council Chambers
17555 Peak Ave.
Morgan Hill, CA 95037
408.779-7271

Chair

Vice-Chair

Commission Member

Commission Member

Commission Member

Commission Member

School Board Liaison

City Council Liaison

Mark Frederick

Daniel Kenney

Laura Hagiperos

Don Jensen

Marilyn Librers

Rick Page

Craig C. van Keulen

Amina Khemici

Hedy Chang

LIAISON

BTAC

Parks

Seniors

Arts/Downtown

YAC/Endowment

Recreation Center

Youth Sports/Rec Ctr

7:00 p.m.

CALL TO ORDER

Chair Frederick called the meeting to order at 7:10 p.m.

ROLL CALL ATTENDANCE

Vice-Chair Kenney had to leave the meeting at 8:00p.m.

Absent: Khemici, Chang

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

Led by Chair Frederick

PUBLIC COMMENTS

None

REPORTS

A. PARKS REPORT

Deputy Director of Public Works Struve

*Chair Frederick moved Business Item 3 to the first item to accommodate Vice-Chair Kenney.

BUSINESS ITEM 3 MOVED UP ON AGENDA

3. COMMUNITY INDOOR RECREATION CENTER APPROVAL OF CONCEPTUAL SITE DESIGN

Recommended Action: Recommend approval of the conceptual site design for Council consideration.

Staff Struve presented conceptual site design approved by Indoor Community Recreation Sub-Committee. Conceptual design will be presented to City Council on August 20th and the Architectural Review Board on August 21st as an informational item. Staff Struve stated he attended the Youth Advisory Committee and Senior Advisory Committee to receive feedback on the conceptual design. He listed the comments received from those committees and from the Sub-Committee, Parks and Recreation Commission and the Development Review Committee. He shared the concern of the Police Department in regard to visibility of front entrance, drop-off areas, and location of security cameras.

Commissioner Jensen emphasized the need to develop a connection between the Center and the skate and BMX park. Commissioner van Keulen asked Staff Struve about the size and the flexibility of the rooms and gym space. Mr. Struve stated he will note the Commission's comments and report them back to the Sub-Committee. Chair Frederick asked the members of the public in attendance if there was any public comment on the conceptual design. There was no public comment.

Vice Chair Kenney moved to approve the conceptual site plan subject to the recommendations provided. Commissioner van Keulen seconded the motion. Motion approved (7:0).

A. PARKS REPORT

Deputy Director of Public Works Struve

Paradise Park Improvements Project Update (includes postcard sent to 600 residents)

Staff Struve reported postcards were sent to 600 residents who live near Paradise Park. He reported the bid for the park improvement project will go out soon. He stated the City will not be able to provide all the improvements requested by the residents. He indicated construction would begin in 45 to 60 days.

Dog Park Update (will present letter to be sent to Santa Clara County Parks and Recreation)

Staff Struve stated the location of the Dog Park has not been determined yet. The San Pedro site did not work out due to biological and environmental issues. He presented the letter addressed to Santa Clara County Parks and Recreation regarding Malaguerra Park as a potential site for the dog park. He is waiting for a response from the County.

Indoor Recreation Center Update

Addressed in Business Item 3.

B. RECREATION & COMMUNITY SERVICES REPORT

Recreation Staff

*Community & Cultural Center monthly report for June 03- handout

Recreation staff answered questions from the Commission regarding the revenue received from rentals of the Community Center and Playhouse. Commissioner van Keulen asked Recreation staff to provide a matrix which outlines revenues vs. expenditures. Commissioners Jensen and Page also had questions on the revenue received as well as some of the landscaping and maintenance issues.

*Aquatic Center Update & Groundbreaking Ceremony- Thursday, August 21 at 10:30a.m.

Staff announced the Groundbreaking Ceremony for the Aquatics Center. All Commissioners are invited to attend.

*Distribute Recreation & Community Services Activity Guide – handout

Staff handed-out the Fall Recreation Activity Guide.

*Recreation & Community Services Organization Chart

Staff distributed the organization chart of the Recreation and Community Services Division. Staff answered questions from the Commission regarding the hiring of the new staff for the Aquatics Complex

C. CALIFORNIA PARKS AND RECREATION COMMISSIONERS AND BOARD REPORT

Commissioner Hagiperos

Commissioner Hagiperos reported the Commission's CPRS membership is up to date. She stated CPRS has cut back on trainings this year and she announced the annual CPRS conference will be held in Anaheim in the spring of 2004.

D. YOUTH SCHOLARSHIP FUNDRAISING

Commissioner Librers

Commissioner Librers reported she has been working with Recreation staff to prepare a packet to send to potential donors for the youth scholarship program. She reported they will request \$10,000 from corporate donors and will offer incentives for promotion if a donation is received.

BUSINESS

1. SENIOR ADVISORY COMMITTEE APPOINTMENTS

Recommended Action: Approve selection of recommended appointments to the Senior Advisory Committee.

The Commission received the resumes of the three candidates and one advisory member recommended for appointment to the Senior Advisory Committee. The three candidates are returning members of the Committee: Marilyn Gadway, William Keig and Ken Mort. Commissioner Librers provided background information on the concept of an advisory member to the Committee, Susan Fent. Ms. Fent holds an MSW degree with a specialization in Gerontology and has significant experience in working with the senior population.

Commissioner van Keulen moved to approve the appointments as recommended. Commissioner Page seconded the

motion. Motion approved (7:0).

2. COMMUNITY PARK MASTER PLAN

Recommended Action: Receive report on former actions relative to the Community Park Master Plan; Provide recommendations to staff relative to:

- : Revisions to the Draft Master Plan consistent with CIP Budget allocation of \$1.2 million
- : Public input process for further plan development

Mori Struve and project architect Lee Steinmetz reported on the status of community input on the Community Park Master Plan. Mr. Struve reported the CEQA process has not been conducted yet, nor has a traffic analysis. Mr. Struve reported additional meetings to receive input from residents who live near the park will be scheduled.

Lee Steinmetz addressed the Commission regarding the expansion of the site plan to include the corporation yard and bus yard. The corporation yard will be vacated by Public Works in 5 years and the bus yard will be moved. Mr. Steinmetz explained the current site design is three years old and the project budget was \$3million. The current project budget is \$1.2 million; therefore changes to design need to be made to incorporate the smaller construction budget. The Commission asked Mr. Struve why the budget was reduced. Mr. Struve stated the \$1.8million was spread across other projects such as the Indoor Community Recreation Center. Mr. Struve added the City is looking for supplemental funds from Proposition 40 to augment the budget.

Commissioner Page stated the Master Plan for Community Park should be designed without a budget in mind, and once developed can be altered to reflect the actual budget. Commissioner Page also emphasized the need for tennis courts in the City. He suggested adding tennis courts to the Master Plan. Mr. Steinmetz suggested the current Public Works Building could be used as a club house and corporation yard could be used for additional tennis courts.

The Commission discussed the removal of the pond from Community Park. The pros and cons of both keeping and removing the pond were discussed. Mr. Steinmetz introduced the concept of a promenade that would connect the Indoor Community Recreation Center, Community Park and skate and BMX Park. The Commission also discussed the location of a water feature in relation to picnic tables as well as the prospective locations of the volleyball court and horseshoe area. Commissioner Libreros will contact the staff from the Mushroom Mardi Gras to get input on whether or not the pond is a hindrance during the festival.

Mr. Steinmetz and Mr. Struve noted the recommendations and suggestions from the Commission members and will develop 2 sets of conceptual plans to present to the Commission in November. Mr. Steinmetz suggested clearing the agenda for the November meeting and inviting the residents for a community meeting to present the two concepts and get feedback and input from the community:

- 1) expansion of Community Park into the existing site of the corporation yard
- 2) expansion of Community Park into the existing corporation yard and bus yard to develop a tennis complex

3. COMMUNITY INDOOR RECREATION CENTER APPROVAL OF CONCEPTUAL SITE DESIGN

Recommended Action: Recommend approval of the conceptual site design for Council consideration.

Item moved to first item on agenda.

4. APPROVAL OF MEETING MINUTES OF JULY 15, 2003
Recommended Action: Approve minutes as presented.

Commissioner Librers motioned to approve the minutes. Commissioner Page seconded the motion.
Motion approved (6:0).

FUTURE COMMISSION ITEMS

Youth Advisory Committee Report to be provided every other month
Community Park Master Plan conceptual design(s)
BMX/Skate Park Design and Fundraising
Friends of PRC endowments – tabled

ANNOUNCEMENTS

Commissioner Jensen announced the Morgan Hill Gallery will host a reception from 4-6 on August 20 for a photography exhibit.

REQUESTS FOR FUTURE ITEMS

ADJOURNMENT Regular Parks and Recreation Commission Meeting on September 16, 2003.

Motion to adjourn by Commissioner Hagiperos. Commissioner Page seconded the motion. Motion approved (6:0).